



Province of the
EASTERN CAPE
EDUCATION

Steve Vukile Tshwete Education Complex * Zone 6* Zwelitsha * Private Bag X0032 * Bhisho * 5605 *
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ENQUIRY:N.P NGENDANE 0836654578

It would be greatly appreciated if you could please submit a quote/bid as per the attached/below mentioned specification.

1. SPECIFICATION

Ref No: RFQ2023/02/253

The Mandla Makupula Education Learning Institute PTDI invites suitably qualified Teacher Training Providers to conduct trainings for 100 teachers from 01 April 2023 to 30 September 2023 in each of the following subjects.

BAND / PHASE	SUBJECT	FOCUS	TARGET	VENUE
ECD	Language	Emergent Literacy	ECD Practitioners	BCM & AE
GET-FP	Indigenous Languages	Teaching Reading in Afrikaans Languages	Grade 1-3 Teachers	BCM & AE
GET-IP	IsiXhosa HL	Teaching reading comprehension	Grade4-6 Teachers	BCM & AE
FET	Mathematics	Functions and Graphs (including Trig graphs and cubic functions)	Grade 10-12 Teachers	BCM & AE
FET	English HL & FAL	Literature Studies	Grade10-12 Teachers	BCM & AE
FET	Afrikaans HL & FAL	Literature Studies	Grade10-12 Teachers	BCM & AE
FET	IsiXhosa HL & FAL	Literature Studies	Grade10-12 Teachers	BCM & AE
FET	Afrikaans HL	Literature Studies- Visual Literacy and Assessment	Grade10-12 Teachers	BCM & AE
GET/FP	Languages	Jolly Phonics refresher training	Grade 1 Teachers	BCM & AE
All Phases	Bi/Multilingual Pedagogy	History, Language policy, myths and misconceptions and second language learning, Bi/Multilingual Pedagogy	Subject Advisors and Teachers	BCM & AE
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1. Duration	2 weekdays
2. Facilitators	1 facilitator to 25 participants (1:25)
3. Materials/ manuals to be used	SACE endorsement & number of CPTD points must be specified
4. Compliance with all departmental procurement regulations	CSD registration Valid tax clearance certificate etc.

2. REQUIREMENTS / CONDITIONS

PLEASE NOTE NO SERVICES MUST BE RENDERED WITHOUT AN OFFICIAL ORDER;

Directorate	Name & Extension	End User/ Functionary	Signature	Date
TEACHER DEVELOPMENT & LEARNING INSTITUTES	O. KLAWUSHE 043 702 7408 Olga.klawushe@ecdoe.gov.za	Approved /Not Approved		

- 2.1. Quotations must reflect your LOGIS and CSD Supplier Number;
- 2.2. Catering quantities to be verified the first day and adjusted by the end user accordingly for the duration of the event to prevent fruitless and wasteful and expenditure;
- 2.3. Accommodation must be for 3-star grading or a higher grading;
- 2.4. Quotations are to be valid for 30 days;
- 2.5. Quotation is only valid when signed/stamped by the service provider;
- 2.6. Please also sign and submit the attached declaration of interest form SBD 4,8 & 9;
- 2.7. Return date of the quotations should be within 48 hours of receipt (2 working days);
- 2.8. Please indicate percentage discount (if any) if invoices are settled within 14 or 30 days etc;
- 2.9. All invoices issued must reflect unique invoice number and order number;
- 2.10. Please indicate in writing/ e-mail if you are unable to provide service (1 working day);
- 2.11. All goods/services excluding terms contract requested must be delivered within 30 days on receipt of an official order to prevent automatic cancellation of the order;
- 2.12. In the case of designated sector only locally produces goods or locally manufactured goods, meeting the stipulated minimum threshold for local production and content , will be considered. (Refer to paragraph 4 of this document)
- 2.13. Payment will only be effected on banking details reflected on the Centralised Supplier Database hosted by National Treasury;
- 2.14. For reconciliation purposes please ensure that the reference number for this specification is appended on your quotation;
- 2.15. Prices on your quotation should indicate price per unit inclusive of VAT if the supplier is a VAT Vendor.



Ikamva eliqaqambileyo!

3. SUBMISSION OF QOUTATIONS

3.1 Quotations are to be deposited (hand delivered) to a Silver Grey Tender Box, in the main building next to the security guards (main entrance) by the reception at Steve Vukile Tshwete Complex Zone 6. Zwelitsha.

3.2 No faxed or emailed documents will be accepted.

