



TO : TRAFFIC / POLICE OFFICER IN CHARGE
SENIOR DEPARTMENTAL OFFICIALS
SUBJECT : AUTHORISATION FOR AFTER HOURS USE OF DEPARTMENTAL VEHICLES

Please exempt the official whose details are indicated herein, from the provision of Transport Circular No. 4 / 2000.

1. DETAILS OF OFFICIAL (who is the authorized driver of the departmental vehicles.)

NAME: _____

IDENTITY NO. OF DRIVER: _____

LICENCE NO: _____

DIRECTORATE: _____

RANK: _____

PASSENGERS: _____

2. PARTICULARS OF VEHICLE

REGISTRATION NUMBER: _____

MAKE AND MODEL OF VEHICLE: _____

3. PARTICULARS OF TRIP

DESTINATION: _____

PURPOSE: _____

TRIP AUTHORITY NUMBER: _____

POINT OF DEPARTURE: _____

PERIOD: _____

DATE: _____

