

SCHEDULE

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POLICY GUIDELINES FOR SCHOLAR TRANSPORT

1. DEFINITION OF TERMS

- 1.1 Department: The Department of Education of the Province of the Eastern Cape.
- 1.2 Provincial Office: The provincial office of the Department of Education of the Eastern Cape Province.
- 1.3 District Director: The departmental official in charge of a District Education Office and all schools that fall within that District.
- 1.4 Circuit Manager: An Education Development Officer or other official in charge of a group of schools that make up part of the District Education Office.
- 1.5 The Act: refers to the South African Schools Act no. 84 of 1986.
- 1.6 Scholar Transport Subsidy (STS): a system by which learners are assisted to reach learning institutions as per the Act.
- 1.7 Application Form: The prescribed STS 1 form used by the learners' parents/legal guardians to apply for a scholar transport subsidy.
- 1.8 Claim Form: The prescribed STS 3 form used to claim for transport provided during a month.
- 1.9 Sliding scale: The departmentally approved scale which indicates the percentage of the full subsidy payable to a parent according to the family gross annual income.
- 1.10 Transport provider: The owner of an approved vehicle who enters a contract to convey learners along a specified transport route approved by the Department.
- 1.11 Suitable School : A school, which offers the relevant phase of education and the learner's language of learning and teaching.
- 1.12 School Day : An official school day as prescribed in the Departmental school calendar.
- 1.13 SGB : The School Governing Body of the school elected in accordance with the Act.

2. INTRODUCTION

The Department of Education of the Eastern Cape Province has recorded with great concern that there are learners who walk long distances to and from school. In many instances this has resulted in poor attendance by learners; increased drop - out rates and, in some remote areas, a start to schooling at a late age by some learners or even failure to obtain any schooling at all.

With a view to addressing this problem, the Department decided to introduce a system of subsidized transport or boarding for certain learners.

It is Departmental policy to take the primary school to the learner and to take the learner to the secondary school. This means primary schools should be as near as possible to the majority of learners and secondary learners should be accommodated at centrally situated schools that serve as many learners as possible.

Where schools are not near to learners, a boarding allowance or a transport subsidy should be provided for the learners concerned. Under no circumstances may a learner qualify for a boarding allowance and a transport subsidy at the same time.

The Department is committed to providing this service to all learners who qualify but, due to financial constraints, priority will be given to learners in the most disadvantaged communities and those very far from the nearest school. As funds permit, this will be gradually extended to other areas.

This document therefore outlines very briefly the policy guidelines which the Department will employ to render and administer scholar transport to needy schools throughout the Province of the Eastern Cape.

3. CONDITIONS FOR PROVISION OF SCHOLAR TRANSPORT

The subsidized scholar transport service will be available to learners from Grade R to Grade 12 subject to certain conditions. These include but are not limited to:

- 3.1 The availability of access roads on which to transport the learners;
- 3.2 A transport provider who is willing to render the service and meet the conditions and requirements specified in clause 5.2; clause 6 and clause 11 below
- 3.3 There are learners that qualify for subsidies on that particular route; and
- 3.4 The approval of a transport route by the District Office of the Department.
- 3.5 The distance traveled by learners is 10km or more and 5km or more if physically disabled / in grade R/foundation phase.
- 3.6 The subsidy is available
- 3.7 The subsidy has been applied for
- 3.8 The monthly and other income of the parents as compared with the minimum and the sliding scale applicable
- 3.9 The availability of a signed transport contract
- 3.10 Availability of STS data to ensure fairness in the prioritization for the approval of the subsidy
- 3.11 Learners are prioritized for this subsidy
- 3.12 The appropriate school is attended

4. THE FOLLOWING LEARNERS MAY APPLY FOR THE SUBSIDY

4.1 Learners who live in and attend school in the Province of the Eastern Cape:

AND

4.2.1 Learners who have to walk a distance of 10km or more to and from school per day (i.e 5km one way) BUT first priority must ALWAYS be given to those learners that travel the longest distance to and from school per day;

OR

4.2.2 Learners who have to walk a distance of between 5km and 10 km per day (minimum of 2.5 km to school per day) but who are in Grade R / the Foundation Phase or who have physical disabilities;

AND

4.3 Learners who do not receive a hostel boarding allowance;

AND

4.4 Learners whose parents' gross annual family income is below the relevant salary indicated on the current approved sliding scale;

AND

4.5 Learners who are attending the nearest suitable school i.e. the nearest school that offers the curriculum of the aspirant learner's choice.

AND

4.6 Learners who did not get space at an appropriate school but proof thereof should accompany the application

AND

4.7 Name of parent(s), whose income(s) is considered for approval of subsidy, should be the same as those appearing on the admission register

AND

4.8 Parentless learners should always be considered for the subsidy but proof of parentlessness should accompany the application

5. PROCEDURE FOR APPLICATION

5.1 PARENTS

- 5.1.1 An application form (STS 1) must be obtained from the principal of the school.
- 5.1.2 The parent must complete the form in accordance with the instructions contained in the document.
- 5.1.3 The document must be co-signed by a Commissioner of Oaths who is not the principal of the school which the learner attends.
- 5.1.4 The application must be returned to the school ON or BEFORE 15 NOVEMBER of the year before that for which the subsidy is requested.

5.2 PRINCIPAL AND SGB

- 5.2.1 The Principal and SGB must ensure that all application forms are handed out to parents by the 15 October of the year, before that for which subsidies are required.
- 5.2.2 The principal must ensure that forms are correctly completed, signed and that forms are submitted to the District Office on or before the 15 November.
- 5.2.3 The Principal must complete STS 2 (List of STS applicants) for all his/her applicants and attach their application forms (STS 1's) for submission to the District Office.
- 5.2.4 The Principal, SGB and the Circuit manager must acquire the services of a transport provider, decide on the routes and get them approved.
- 5.2.5 The Circuit manager should ensure that the correct procurement procedures are followed.
- 5.2.6 The Principal and SGB together with the Circuit Manager must ensure that a contract (STS 4) is signed with the transport provider before he/she commences with the transporting of the learners..
- 5.2.7 Late submission of forms may result in the applicant not receiving a subsidy for that particular year.
- 5.2.8 The Principal and SGB must ensure that parents who do not receive full subsidies pay directly to the service provider the difference owing.

5.3 THE DISTRICT OFFICE

- 5.3.1 The District Director must ensure that application forms are provided to all the relevant schools by the end of September of the year before that for which subsidies will be provided.
- 5.3.2 The District Director must assist the school with the selection and approval of transport routes, (using the appropriate form (STS 5)), transport providers and must ensure that schools and transport providers understand Departmental policy on transport subsidies.
- 5.3.3 District Director must ensure that applications are received from schools by the 15 November, that they are processed, that the list of schools whose applications have been approved is submitted to the Head Office on the prescribed form (STS 6) on or before the 31 December of the year before that for which subsidies will be provided.
- 5.3.4 The District Director must ensure that schools are informed which applications have been approved before the school re-opens for educators in January the following year.

6. TYPES OF VEHICLES THAT MAY BE USED

Since the conveyance of learners to and from school is regarded as a public transport service, the transport used for this purpose should conform to national road safety standards. Sedans, mini buses or bakkies with canopies may be used provided that they:

- 6.1 Are always in a roadworthy condition and the SGB should be able to request the transport provider to provide proof that the vehicle is roadworthy;
- 6.2 Are driven by drivers with valid drivers' licences and valid public road driving permits;
- 6.3 do not exceed the carrying capacity that appears on the registration certificate;
- 6.4 are owned by people who have adequate personal liability insurance.
- 6.5 The District Director is to liaise with the local traffic department at regular intervals to inspect vehicles used for scholar transport and the necessary documents requested from drivers for inspection at all times

7. ROUTES

- 7.1 The Principal and SGB, with the assistance of the Circuit Manager, should determine the transport routes to be used and submit detailed applications for those routes to the relevant office
- 7.2 After receipt of the applications, the District Director must verify the routes before approval is given.
- 7.3 The approval of a route will depend on, among other conditions, those conditions that are set out in clauses 3 and 4 above.
- 7.4 Verification and approval of routes thereof will be done by the District Director subject to certain conditions. These include :
 - a) meeting conditions that are set out in clause 3 above;
 - b) there are learners who meet requirements specified in clause 4 above.
- 7.5 Applications for new routes must be made to the District office before 30 June of the year before such routes will be utilized for such purpose.

8. SUBSIDY

The maximum subsidy per learner must be determined and reviewed from time to time by the Head of Department.

9. CLAIM PROCEDURE

- 9.1 Claims may only be made for those learners whose applications have been approved by the District Director before or at the start of the school term.
- 9.2 Transporters and schools are to keep a record of the number of learners transported each day.
- 9.3 At the end of each month the school must complete a claim form (STS 3) for each transport provider.
- 9.4 The claim forms must reach the District office within 5 working days after the end of the month. Failure to do so may result in late payment or no payment at all.
- 9.5 The Principal is accountable for the correct completion of the claim form (STS 3)
- 9.6 The claim form must be certified as correct by the Principal and countersigned by the Chairperson of the SGB or a delegated parent SGB member.

10. PAYMENT PROCEDURE

- 10.1 Payment will be made electronically to the bank account of the transport provider who must complete and submit all documentation necessary to enable the Department to pay him/her.
- 10.2 Payment will be made for the actual number of school days on which transport was provided. These days are the days on the official school calendar on which learners actually attend school. In the case where a learner is hospitalized for a period exceeding 5 school days, a medical certificate must be submitted for purposes of payment.
- 10.3 In the event that the learner is absent from school for a period less than 5 days per month, the transport provider will receive the full sum due in respect of that learner.
- 10.4 Payment for transporting learners to and from sports or cultural activities, will be borne by the SGB.

11. CONTRACTS

- 11.1 A contract must be signed between the Transport Provider and the school represented by the SGB and the Principal on the prescribed form (STS 4) before the service is rendered.
- 11.2.1 Any governmental/departmental officer may sign a contract as transport provider, as long as he/she declares his/her business status/interest.
- 11.2.2 Active SGB members may as well sign as transport providers provided they also declare their business status/interests.
- 11.2.3 No principal may transport learners of his own school.

12. MONITORING AND CONTROL

- 12.1 The District Director is responsible for ensuring that the service is properly monitored and controlled and should send an official at least once per month to monitor the situation.
- 12.2 Principals as site managers are expected to provide all information required when visited by an official from the District or Provincial Office.
- 12.3 The following should be confirmed:
 - 12.3.1 Transport is actually being provided.
 - 12.3.2 The contract is in place.
 - 12.3.3 Learners arrive at schools on time as per the contract and the transport provider also signs the time book everyday.

- 12.3.4 The school's attendance register agrees with the attendance recorded for the learners conveyed.
- 12.3.5 Payments are being made to the transport provider.
- 12.3.6 The correct types of vehicles are being used and they are in a roadworthy condition and proof thereof should always be demanded.
- 12.3.7 No principal or educator is benefiting from the subsidy system unless there is no alternative transport available or no one is prepared to render the service.
- 12.3.8 The distances traveled exceed the minimum laid down for a subsidy.
- 12.3.9 Learners traveling the longest distances to and from school are given the first preference at all times.
- 12.4 The Provincial office will at least once a quarter, monitor the operation of this service in all districts
- 12.5 A mechanism is devised on how to deal with corruption/breach of contract and other irregularities which are and have to be reported to the district office by the principal

13. DEVIATIONS FROM THE POLICY

Strong motivations from schools to deviate from the policy may be considered in the following cases:

- A learner qualifies to attend a comprehensive or specialized school or a school offering certain subjects and it is in her/his best interests to attend the school.
- An application is submitted later than 15 November of the previous year. (eg. a learner only enrolls at the school in January).
- A claim is submitted more than 5 working days after the end of a month.
- The use of a vehicle other than the type of vehicle allowed (eg. an enclosed trailer pulled by a tractor in certain rural areas).

NOTE: It is of vital importance that sufficient evidence be supplied to prove the genuine nature of any deviation in a documented form, and this evidence should be considered in the light of standing rules and regulations to avoid any dangerous precedent, before the deviation is allowed.

ANNEXURE 1

TRANSPORT SUBSIDIES

APPROVED AMOUNTS PAYABLE

The maximum amount payable per learner per month will be R50.

The maximum amount can be paid provided learners attend school and schools are officially open for all or part of at least four weeks in the month.

In the event of a school holiday falling during part of a month, an amount of R12.50 per learner will be payable for each week or part thereof that the learners attend school and the schools are officially open.

This rate will remain in force until changed by means of a notification from the Head of Department of the Department of Education of the Province of the Eastern Cape.

In cases where parents do not qualify for the full subsidy, as per the approved sliding scale which will from time to time be reviewed by the Head Of Department they will be responsible for paying the difference between the subsidy they receive and the full subsidy to Transport Provider via the School.

If Transport Providers wish to charge a sum higher than that provided for by the subsidy, they must negotiate this with the SGB. The parents of the learners, and not the Department, will be responsible for paying the difference, via the school, to the Transport Provider. This amount must be recorded in the contract.

A payment is made only for days on which a learner attends school. However, if a learner is absent for five or fewer days per month, the subsidy will be paid in full. If a learner is absent for more than five days per month, subsidy will only be paid in full on production of documented evidence to prove the absenteeism e.g. a medical certificate.



Province Of the Eastern Cape
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STS 8

SCHOLAR TRANSPORT SUBSIDY ADDENDA

- STS 1 = APPLICATION FOR SCHOLAR TRANSPORT SUBSIDY
- STS 2 = LIST OF SCHOLAR TRANSPORT SUBSIDY APPLICANTS
- STS 3 = SCHOLAR TRANSPORT SUBSIDY CLAIM FORM
- STS 4 = PROFOMA TRANSPORT CONTRACT FOR SCHOOLS
- STS 5 = APPLICATION FOR A SCHOLAR TRANSPORT ROUTE
- STS 6 = SCHOLAR TRANSPORT SUBSIDY DATA & BUDGET
- STS 7 = PROVINCIAL SCHOLAR TRANSPORT STATISTICS 2002....
- STS 8 = PROVINCIAL SCHOLAR TRANSPORT BUDGET SUMMARY
- STS 9 = MONTHLY SCHOLAR TRANSPORT EXPENDITURE
- STS 10=



Province Of the Eastern Cape

DEPARTMENT OF EDUCATION

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8781

APPLICATION FOR SCHOLAR TRANSPORT SUBSIDY INSTRUCTIONS

- a) This form must be completed in full by the learner's parent or legal guardian.
- b) In cases where parent(s)/legal guardian is/ are illiterate, this form should be filled in by the school principal in the presence of the parent or legal guardian. Should the need arise the parent can then take the form to the employer or commissioner of oaths as may be required.
- c) Care must always be taken to ensure that parents clearly understand the content and purpose of filling in this form and the meaning of subsidy thereof.
- d) The completed application form must be submitted to the principal as soon as possible who in turn will submit them to the district office on or before the 15 November.
- e) Applications made and approved for a learner to attend a particular school are not transferable. Should the learner change or be transferred to another school, new application must be made, if necessary.
- f) A separate form must be filled in for a separate learner belonging to the same family but attending a separate school.

DISTRICT:..... NAME OF SCHOOL.....

PARTICULARS OF THE LEARNER

1. Surname and Name of learner	
2. Date of birth	
3. Grade as at the year of application.	
4. Grade at which the learner will be when using subsidy.	
5. Home address of the learner	
6. Name and distance between pick up point/home and the school (Kms)	

INFORMATION ABOUT THE PARENT/GUARDIAN

1. Name of the parent / guardian	
Identity number	
Contact number	
Home address	
Name of employer	
Occupation	
Monthly income	
Any other form of income? State how and the amount:	
2. Name of spouse (if married)	
Identity number	
Contact number	
Home address	
Name of employer	
Occupation	
Monthly income	
Any other income? State how and the amount:	

State if you have any other children

Surname and surname	Date of birth	Name of school	Grade

I,(surname and name) understand that this application is in respect of subsidy towards transporting my child(ren) to school and I accept to pay the additional amount should the transport fee be in excess of the prescribed subsidy amount.

Signature of the parent..... Date.....

EMPLOYER (one)

I, (full surname and name) hereby certify that Mr is my employee and the salary income indicated above is true and correct.

.....
Signature of employer Date

EMPLOYER (two)

I, (full surname and name) hereby certify that Mrs/Ms is my employee and the salary income indicated above is true and correct.

.....
Signature of employer Date

PRINCIPAL

The principal should confirm that there is no nearest appropriate school, in a reasonable walking distance where the learner could attend school and any information in favour or against granting that particular learner subsidy.

.....
.....
.....
.....

Recommended / not recommended

.....
Principal's name Signature Date

FOR UNEMPLOYED PARENTS/LEGAL GUARDIAN

I,....., hereby declare under oath that I am unemployed. I accept that at any stage it is established that the information given by me is not correct, financial assistance awarded to me will be withdrawn and the amount already paid on behalf of my child be recovered from me.

Sworn before me at on the Day of 20.....

.....
Commissioner of Oaths

.....
Signature

.....
Date

THE DISTRICT OFFICE

The district office should satisfy herself that the learner either qualifies or does not qualify for the subsidy and inform the applicant through the school of the outcome of the application.

.....
.....
.....
.....
.....

Approved / not approved

.....
District S T S Co-ordinator

.....
Signature

.....
Date



Province Of the Eastern Cape

DEPARTMENT OF EDUCATION
ISEBE LEZEMFUNDO
DEPARTMENT VAN ONDERWYS
Private Bag X 0032, Biko 5805, South Africa

ST 92

LIST OF SCHOLAR TRANSPORT SUBSIDY APPLICANTS

DISTRICT..... SCHOOL.....
EMIS NO. PERIOD.....

NB: This form must be filled in by the school applying for scholar transport service on behalf of her learners. Surname first and then names when writing learners' particulars.

NAME OF LEARNER	GRADE	ADM. NO.	DEPARTURE POINT	DISTANCE TO SCHOOL IN KM	APPL. SUBS. AMOUNT	CALENDAR MONTHS	TOTAL AMOUNT DUE FOR LEARNERS
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
TOTAL							

COMMENTS

.....
NAME OF PRINCIPAL/DEP/HOD

.....
SIGNATURE

.....
DATE



Province of the Eastern Cape

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ISEBE LEZEMFUNDO
DEPARTMENT VAN ONDERWYS
Private Bag X 9332, Baha 5603, South Africa

ETS 3

SCHOLAR TRANSPORT SUBSIDY CLAIM FORM

District office Month/ period.....
Name of school..... Transport provider.....
Suppl. No:..... Bank:.....
Account no:..... Branch (no.):.....

Surname and Name of the learner (in alphabetical order)	Grade	Approved subsidy amount	Approved parent contribution	Number of days present	Number of days absent	Net subsidy payable
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
20						

TOTAL NO. OF LEARNERS TOTAL AMOUNT CLAIMED : R.....

I certify/ agree that the above written amount which is claimed is correct and rightfully due to the service provider.

Principal Claimant.....

Signature.....Date..... Signature.....Date.....

Chairperson SGB..... Distr. STS Co-ord.....

Signature.....Date..... Signature.....Date.....



Province Of the Eastern Cape

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PRO-FORMA TRANSPORT CONTRACT FOR SCHOOLS

SCHOLAR TRANSPORT

This contract is entered into between
School (hereafter called the school), EMIS no., whose physical address is

Tel. no. Fax no.

AND Mr/Mrs/Ms.
(hereafter called the transport provider) whose physical address is

ID.no. Tel. Fax Cell.

and whose contracting vehicle is described as follows. Type
Make Model Registration no. with/
without canopy in case of a bakkie. The Transport Provider hereby agrees to convey a
maximum of and a minimum learners to the school situated at
..... and going via to
arrive at the school by 07h40 on each day on the official calendar. The learners will be
conveyed along the same route from 15h00 each afternoon, unless otherwise arranged,
provided at least 48 hours notice has been given by the school.

The Transport Provider will ensure that:

- The vehicle is a sedan, minibus or bakkie with canopy and that it is in a roadworthy condition.
- The driver has a driver's licence and public driving permit.
- The vehicle is insured.
- The vehicle does not exceed its registered carrying capacity.
- The owner has a public liability cover in the event of an accident.
- Only bona fide learners are conveyed (except for

PAYMENT PROCEDURE

- Payment will only be made for the official school days indicated on the calendar provided by the Department of Education.
- Payment per learner will only be for those days the learner attends school but, should the days absent be fewer than 5 per month, a full subsidy will be paid.
- Payment for transport subsidies will be made electronically by the Department to the bank account of the Transport Provider and the transport provider must complete and submit all necessary documentation to the Department of Education to enable payments to be made electronically.
- If parents do not qualify for the full subsidy, the difference will be paid to the school who will pay this over to the transport provider.
- If the agreed tariff is higher than the maximum subsidy payable, parents will pay the difference to the school who will pay this over to the transport provider.
- The transport provider is to keep a register of learners conveyed each day and submit this to the school at the end of each month.
- The amount payable will be R..... per learner per complete month.
- In the event of a school holiday falling during part of a month, an amount of R..... per learner will be paid for each week or part thereof that learners are transported.
- The owner of the vehicle(s) used to convey learners must have a vehicle and public liability insurance cover as the school and the Department cannot accept liability in the event of an accident.

PLEASE NOTE WELL: In case of change, temporary or permanent, of any nature in the contents of this contract e.g. a new or another vehicle acquired to continue this contract obligations, a new contract **MUST** be signed and entered into by the school and the service provider.

Signed at on this day of 20.....

NAME OF TRANS. PROVIDER	I.D NO.	SIGNATURE	DATE
SUPPLIER NO.			
NAME OF PRINCIPAL		SIGNATURE	DATE
NAME OF SGB CHAIRPERSON		SIGNATURE	DATE



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APPLICATION FOR A SCHOLAR TRANSPORT ROUTE

NAME & PHYSICAL ADDRESS OF
 SCHOOL:

EMIS no. TEL:..... FAX:.....

Wishes to apply for the route mentioned below and whose map is attached, to be approved for the conveyance of learners on it for the year.....

Starting point of the route:

Pick up points on the route:.....

Destination:.....

Distance from starting point to the school:..... km

Distance from the last pick up point to the school:..... km

Estimated no. of learners who will travel from the starting point:

Estimated no. of learners who will be picked up along the way:.....

Total no. of learners to be transported:.....

(Attach a sketch plan (not necessarily to scale) of the proposed route on the back of/ to this application form)

The school declares that the above-mentioned route does/does not pass any school offering the same grades and language of learning as our school. If it does, we motivate fully on the attached sheet of paper why this route should be approved.

NAME OF PRINCIPAL

SIGNATURE

DATE

NAME OF SGB CHAIRPERSON SIGNATURE DATE

Approved / not approved.

Comments

NAME OF DISTR. S T S CO-ORD. SIGNATURE DATE



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DEPARTMENT OF EDUCATION

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DEPARTMENT VAN ONDERWYS

Private Bag X 0032, Breda 6005, South Africa

9/96

SCHOLAR TRANSP. SUBSIDY DATA & BUDGET

DISTRICT..... PERIOD.....

NOTE WELL: This form must be filled in by the district for all schools that have applied for a scholar transport subsidy for the period mentioned above, and submit it to the Head Office on or before 31 December.

Fill in Primary or Secondary schools

NAME OF SCHOOL	EMIS NO.	NO. OF LEARNERS	APPL. SUBS. AMOUNT	CALENDAR MONTHS	TOTAL
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
TOTAL					

COMMENTS.....
.....
.....

DISTRICT STS CO-ORDINATOR

SIGNATURE

DATE



Province Of the Eastern Cape

DEPARTMENT OF EDUCATION

ISEBE LEZEMFUNDO

DEPARTMENT VAN ONDERWYS

Private Bag X 0032, Bisho 5605, South Africa

5757

PROVINCIAL SCHOLAR TRANSPORT STATISTICS 2004...

SCHOOL	EMIS NUMBER	NUMBER OF LEARNERS X R50 x No. of Months	ANNUAL AMOUNT DUE TO SCHOOL IN 2004/5	ANNUAL AMOUNT DUE TO SCHOOL IN 2005/6	ANNUAL AMOUNT DUE TO SCHOOL IN 2006/7
BIZANA					
BUTTERWORTH					
CIFIMVABA					
CRADOCK					
Baroda DRC	600032				
Wolwevlei	600923				
Elinus	600169				
Hofmeyer Prim	600269				
Schoombie Prim	600731				
Soselbenza	600276				
Nooitgedacht F S					
EAST LONDON					
Mulurha F.S.	200066				
Byletts Combined	200072				
Brasside F.S.	200056				
Bhongoletsha Sec.	201048				
Draaibosch F.S.	200129				
Dwa-Dwa F.S.	200136				
Cove Ridge F.S.	200093				
Fort Grey Sec.	200184				
King's Mission P.	200318				
Kayser's Beach P.	200307				
Mpongo F.S.	200499				
Nkwezana F.S.	200589				
Noncedo P.S.	200619				
Ntambornvu F.S.	200651				
Overton P.S.	200673				

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Thoboshana F.S.	200844			
Vanani F.S.	200882			
Elandsdrif P.S.	100192			
ENGCOCO				
Bless F.S.	400043			
Bossieskloof	400048			
Draaifontein	600143			
Eenlig	401243			
Funeray	400187			
Glen Hope	401267			
Koffiesdrif	400329			
Long Hope	400366			
Marhemba	401254			
Maxhongo Hoek	400517			
Ryno	400973			
Tsomo Valley	401255			
Tifton	600105			
Navar F.S.	601024			
Xuka Drift	401156			
FORT BEAUFORT				
Alwynkrantz	100029			
baddaford	100928			
Belvedere	100056			
Chevoit Fells	100115			
Elmgem	100194			
Glen Cliff	100253			
Glen Lynden	100254			
Fort Fordyce	100227			
Lynedoch	100478			
Kingsdale	100388			
Topperbinkwater	100931			
Kamieba	100906			
Klu-ku	100399			
Kaal Hoek	100365			
Sparkington	100723			
Zeerust	100883			
Yellow Woods	100871			
Silverbrook	100698			
Welverdiend	100844			
Smitskraal	100711			
Millhome	100513			
Cowie Bush	100140			
Post Relief	100634			
Craigo Rennie	100141			
Huntley Glen	100326			
Vuyisa	100831			

Rockville	100658			
Belmont	100655			
GRAAFF REINET				
Beulah Pri.	100667			
Bloemhof Pri.	100669			
Bracefield	100686			
Constantia	100134			
De Hoop	100155			
De Rust	100159			
Doonberg	100173			
Doornbosch NGK	100174			
Doornbosch Pri.	100174			
Driekopsvlei	100182			
Drie Kuilen	100181			
Erinshope	100211			
Goede Hoop	100262			
Good Hope	100891			
Golden Valley	100264			
Maaspoort	100286			
Mushof F S	100474			
Kleinport	100394			
Komadagga Pri	100403			
Komadagga Met	100402			
Middelwater	100511			
Miller UCC F S	100512			
Oranzicht Pri.	100606			
Outanikwa	100609			
Rietpoort Pri	100653			
Rondefontein Pri.	100659			
Roodebloem Pri.	100660			
Staggman Pri	100746			
The Biggs F.S.	100774			
Toekomst Pri.	100790			
Traka Pri.	100792			
Over Klipdrift	100809			
Luxyk Pri	100804			
Verdun P.S.	100815			
Willowdale Pri.	100855			
Witnos Pri.	100865			
Wolwofontein Pri.	100866			
Wheatlands F.S.	100853			
Zaaimanshoek Pri.	100875			
Zandvakte Pri.	100879			
GRAHAMSTOWN				

PREMIER'S OFFICE E.O.

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LEGAL SERVICES PREMIERS OFFICE

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Elansdrift	100192			
Rockville	100658			
Belmont	100055			
GRAAFF REINET				
Beulah Pri.	100067			
Bloemhof Pri.	100069			
Bracefield	100086			
Constantia	100134			
De Hoop	100155			
De Rust	100159			
Doomberg	100173			
Doombosch NGK	100174			
Doornbosch Pri	100174			
Driekopsvlei	100182			
Drie Kuiten	100181			
Erinshope	100211			
Goede Hoop	100262			
Good Hope	100891			
Golden Valley	100264			
Haaspoort	100286			
Lushof F S	100474			
Kleinport	100394			
Komadagga Pri	100403			
Komadagga Met.	100402			
Middelwater	100511			
Miller UCC F S	100512			
Oranzicht Pri.	100606			
Outenikwa	100609			
Rietpoort Pri	100653			
Rondefontein Pri.	100659			
Rodebloem Pri.	100660			
Staggman Pri	100746			
The Biggs F.S.	100774			
veekomst Pri.	100790			
Traka Pri.	100792			
Upper Klipdrift	100809			
Uitkyk Pri	100804			
Verdun F.S.	100815			
Willowdale Pri.	100855			
Witmas Pri.	100865			
Wolwofontein Pri.	100866			
Westlands F.S.	100853			
Zaaimanshoek Pri.	100875			
Zandvakte Pri.	100879			
GRAHAMSTOWN				

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Beaton Hill F.S.	100052			
Bhongweni	100068			
Brighton F.S.	100092			
Eechu State Aided	100188			
Fort Brown	100226			
Qhayiya P.S.	100639			
Riebeeck East Corab	100651			
Shaw Park Corab	100691			
Southwell Inter F S	100719			
Trikwakwa F S	100793			
Ukhanyo Sec.	100806			
Vellie Secondary	100814			
IDUTYWA				
KING				
WILLIAMSTOWN				
Ailsa F. S.	600008			
Downlands F.S	600141			
ujilo F.S.	200375			
uanti F.S.	200721			
Tois F.S	200847			
Esher Public Sch.	600186			
Bolo F. S.	200051			
Apefield	200020			
D.G. Cossie	600122			
Daliwe	600126			
Zamukhanyo F.S.	200921			
Fundani H.S.	600208			
Masiqine F. S.	200433			
Yonderica F. S.	200912			
Cartcart H.S.	600095			
Smiling Valley	200799			
Kei Road	200308			
Dube L P	200131			
Zulefani	200063			
LADY FRERE				
Mtirara	600528			
Ida	600282			
St.Cyprian J S S				
LIBODE				
LUSIKISIKI				
MALUTI				
MT FLETCHER				
Chebenca	400076			
Aandrus	400001			
Elandsheight	400148			

PREM ER'S OFFICE 10

Joelshoex	400287			
Mthandeni	401323			
Ndenzana	400718			
Ncotha	400712			
Potrivier	400928			
Retreat	400965			
Thembinkosi	401052			
Vipani	401118			
Montgomery	400629			
MOUNT FRERE				
PORT ELIZABETH				
B.J. Mivanda Prim.	100044			
Booyse Park Prim.	100078			
Bosiagato Prim.	100082			
Cedarberg Prim.	100110			
Coega Prim.	100125			
Colleen Glen Prim.	100129			
David Livingstone	100151			
F. Malherbe Sec.	100165			
Island Forest Prim.	100342			
Kholisile F.S.	100379			
Kinkelbos F.S.	100389			
Kuyga Intern. Sch.	100986			
Linkside Sec.	801034			
Paterson High	100618			
Reed Valley Sch.	100646			
Sapphire Prim.	100682			
Settler's park Prim.	100440			
St. Albans Prim.	100729			
Van Stadens Reserve	100813			
Yellowwoods F.S.	100871			
Woolhope Sec. Sch.	100869			
Zaney Intern.	100887			
QUEENSTOWN				
Bambanani F.S.	600025			
Bongolo F.S.	600059			
Brandstone F.S.	600070			
Bridge F.S.	600989			
Claremont F.S.	600986			
Collingham F.S.	600112			
Coverside F.S.	600115			
Denwood F.S.	600134			
Edelweis F.S.	600156			
Pillerslie F.S.	600167			
Forest Range F.S.	600203			
G. Mvanda F.S.	601050			
Geju F.S.	600212			

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Imveni F.S.	600292				
Imvumelwano F.S.	600293				
Junction F.S.	600316				
Kei Bridge F.S.	600324				
King Glen F.S.	600336				
Lehmansdrift F.S.	600367				
Lindisfarne F.S.	600373				
Lower Klipplaat F.S.	600383				
Mapassakraal F.S.	600434				
Mbuzo F.S.	601053				
Mtandeni J.S.S.	601083				
Murrelsfontein F.S.	600532				
Nomzi Mbonde F.S.	600609				
Nonibe F.S.	601040				
Openside F.S.	600652				
Penryn F.S.	600664				
Pietersrus F.S.	600674				
Prospect F.S.	600681				
Rooirand F.S.	600717				
harwood F.S.	600735				
Smitrivier F.S.	600766				
Sobantu P.J.S.	600768				
Sonskyn F.S.	600774				
Sophakama F.S.	601017				
St. Bodes F.S.	600850				
Table F.S.	600814				
Thembani	601058				
Thrift F.S.	600842				
Twalambisa F.S.	600113				
Wagu F.S.	600907				
Weltevreden F.S.	600914				
Bambanani F.S.	600025				
QUMBU					
TERKSPRUIT					
Waalkraal	600905				
Vineyard	600888				
Kareefontein	600320				
Simphele Khethwa	601001				
Eenbult	600158				
Waalkraal	600905				
UTTENHAGE					
Bukani A.V Prim.	100001				
Addo Prim.	100009				
Coega Prim.	100125				
Dumbrody	100185				
Elim	100905				

Gamble Street Prim.	100238			
Imiti Prim.	100335			
Mhlophekazi	100949			
Mistkraal	100518			
Malmaison	100846			
Palmietrivier	100613			
Rose Cottage	100664			
Sunland	100755			
St. Ignatius	100734			
St. Reginalds	100742			
Showhill	100695			
Selborne	100687			
Wincanton	100860			
Nomathamsanda	100579			
Glenconnor	100257			
St. Colncille	100731			
Rocklands	100657			
Amafengu Prim.	100923			
Andrieskraal Prim.	100034			
oekker Prim.	100072			
Braam Rivier Prim.	100085			
Chig Well Prim.	100116			
Clarkson Prim.	100121			
Cockscomb Prim.	100124			
Coldstream Prim.	100128			
De Mist Kraal Prim.	100156			
Goedverloof Prim.	100263			
Hankey Prim.	100290			
Humansdorp Sec.	100325			
Lang Fontein Prim.	100448			
Nico Malan Sec.	100571			
Patensie Sec.	100617			
Pellrus Primary	100622			
Qhayiyalethu Prim.	100640			
Quagga Prim.	100641			
andwater Prim.	100681			
Thornhill Primary	100784			
Uitvlucht Prim.	100805			
Zarethomba Prim.	100880			
UMTATA				
UMZIMKHULU				



Province Of the Eastern Cape

DEPARTMENT OF EDUCATION
ISEBE LEZENPLUNDO
DEPARTMENT VAN ONDERWYS
Private Bag X 8832, Biko 6105, South Africa

NO. 531 P. 02

BTS 8

PROVINCIAL SCHOLAR TRANSPORT BUDGET SUMMARY

DISTRICT	NO. OF SCHOOLS WITH SCHOLAR TRANSPORT	NO. OF LEARNERS ON SCHOLAR TRANSPORT	2004/05 ANNUAL AMOUNT	2005/06 ANNUAL AMOUNT	2006/07 ANNUAL AMOUNT
Bizana					
Matieland					
Port Alfred					
Port Elizabeth					
Port St Johns					
East London					
Engcobo					
Fort Beaufort					
Graaff Reinet					
Grahamstown					

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Idutywa							
King William's town							
Lady Frere							
Libohe							
Luekieriki							
Mafulu							
Mt Fletcher							
Mt Frere							
Port Elizabeth							
Queenstown							
Qumbu							
Stenkspruit							
Stenhege							
Jintata							
Umzimkhulu							
TOTAL							

PREMISES OFFICE NO.



Province Of the Eastern Cape
 DEPARTMENT OF EDUCATION
 ISEBE LEZEMFUNDO
 DEPARTMENT VAN ONDERWYS
 Private Bag X 8832, Biko 5405, South Africa

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MONTHLY SCHOLAR TRANSPORT EXPENDITURE

DISTRICT..... PERIOD.....

SERVICE PROVIDER	SUPPLIER NO.	AMOUNT PAID						
		APRIL	MAY	JUNE	JULY	AUG.	SEPT.	TOTAL
1.								
2.								
3.								
4.								
5.								
TOTAL								

NOTE WEJL: Attach all relevant STS Claim forms

COMMENTS.....

DISTR.STS CO-ORD..... SIGN..... DATE.....

HIGH SCHOOL PUPILS OFFICE
 PROVINCE OF THE EASTERN CAPE
 BIKO 5405



Province Of the Eastern Cape
 DEPARTMENT OF EDUCATION
 ISEBE LEZEMFUNDO
 DEPARTMENT VAN ONDERWYS
 Private Bag X 0032, Bhebe 5605, South Africa

LEGAL SERVICES PREMIERS OFFICE

PREMIER'S OFFICE

SERVICE PROVIDER	SUPPLIER NO.	AMOUNT PAID						
		OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	TOTAL
1.								
2.								
3.								
4.								
5.								
TOTAL								

NOTE: WEELs attach all relevant STS Claim forms

COMMENTS.....

DISTR. STS CO-ORD..... SIGN..... DATE.....