

TRAINING IN RESPECT OF CERTIFICATION

- ✦ **POLICY AND REGULATIONS IN THE
CONDUCT OF EXAMINATIONS**

Policy and Regulations

- ✦ **THE SOUTH AFRICAN SCHOOLS ACT, (ACT NO. 84 OF 1996 AND THE ABET BASIC EDUCATION AND TRAINING ACT (ACT NO. 52 OF 2000) AND THE NATIONAL EDUCATION POLICY ACT, 1996 (ACT NO. 27 OF 1996) EMPOWERS THE MINISTER OF EDUCATION TO CONDUCT EXAMINATIONS IN THE REPUBLIC OF SOUTH AFRICA.**
- ✦ **From these act regulations were promulgated to conduct the following examinations:**

Policy and Regulations

- ✦ Section 61 of the South African Schools Act, 1996 allows the Minister to make regulations for Examinations
- ✦ National Senior Certificate
- ✦ Senior Certificate Examination (Report 550)
- ✦ ABET LEVEL 4 EXAMINATIONS
- ✦ QUARTERLY TESTS

Policy and Regulations

- ✦ The NSC Examinations are regulated by :
- ✦ Regulation No.31337 dated 29 August 2008
- ✦ Amendments to regulation No. 31337,
Government Gazette 32678 dated
3 November 2009.
- ✦ Higher Education Act,1997(Act No. 101 of 1997)
- ✦ UMALUSI Directives for Certification dated 22
January 2009

NSC EXAMINATIONS

- ✦ The NSC is a three year qualification
- ✦ The Learner must pass grade 10, 11 and 12 in order to qualify for a National Senior Certificate.
- ✦ The IECS computer system has been designed to cater for this qualification.

REGISTRATION

- ✦ The learner must be registered on the IECS system in GRADE 10. The preliminary schedules must be checked properly and all amendments done thus finalising the entries error free.
- ✦ Once the entry is finalised the candidates merely have to be transferred to grade 11 the following year on the IECS system. This is done by generating a schedule with all the learners names and a column for the school to indicate whether the learner was promoted or failed.

REGISTRATION cont.

- ✦ On the IECS system the function to promote the learner is utilised where all the learners passed will be ticked and those that have failed will not be ticked.
- ✦ Once the promote button is pressed all the learners that passed will move to the Grade 11 database for the following year and those that are not ticked will move to Grade 10 of that same year.
- ✦ The same process will be applicable for grade 12. There will not be an individual form for each learner at this stage.

REGISTRATION cont.

- ✦ This process can commence before schools close for the December vacation.
- ✦ The Districts can capture this information on the system together with a representative from the school.
- ✦ The preliminary schedules can then be issued when schools reopen in January or February.
- ✦ Transfers can then be attended to.

REGISTRATION cont.

- ✦ A candidate in Grade 12 who register for the NSC must comply with the following:
- ✦ Must register for tuition at an institution offering the NSC course of study.
- ✦ Must register for the minimum number of subjects listed in the National Curriculum Statements Grades 10 – 12.
- ✦ Must comply with all internal assessments, orals and Practical Assessment Tasks where required.
- ✦ Must comply with the promotion requirements for grades 10 and 11.

REGISTRATION cont.

✦ ADDITIONAL SUBJECTS

- ✦ Must obtain written approval from the Head of the Assessment Body or the representative.
- ✦ The candidate has offered and passed the subject in Grade 10 and 11.
- ✦ The candidate has satisfied the internal assessment with regard to the specific subject.
- ✦ A learner can offer an additional subject at another school subject to the approval of the principal of the school where the learner is registered.
- ✦ The School where the learner is registered will be responsible for all the assessment marks.

REGISTRATION cont.

- ✦ The deadline for the registration of candidates for the NSC is 15 March of the year in which the examination will be written.
- ✦ NO registration should be accepted after this date unless the Head of the assessment body or his delegate approves such late registration based on exceptional circumstances.
- ✦ Candidates who write the supplementary examination and who are unsuccessful, will be given 15 working days, following the release of the supplementary examination results, to register for the end of the year examination.
- ✦ The transfer of a learner from one province to another must be mutually agreed to by the assessment bodies concerned. If agreement cannot be reached the matter must be submitted to the Director General of the National Department of Education

REGISTRATION REPEATERS

- ✦ A repeat candidate is a candidate who has failed the National Senior Certificate Examination and or the Supplementary examination and who wants to satisfy the outstanding requirements for the NSC. Such candidates will be allowed to meet the requirements within a maximum period of three years, following the date of the first NSC examination written by the candidate. I.E if a candidate wrote in 2008 then 2009,2010 and final date 2011.
- ✦ Such candidates have the option of retaining the previous SBA in certain or all subjects written or have the option of redoing the SBA.
- ✦ A repeat candidate need not receive full time tutition.

Changing of subjects

- ✦ A learner may change a maximum of two subjects in grade 10, subject to the approval of the Principal of the school. This must be updated on the IECS system and copies of the approval must be maintained at the District Office.
- ✦ A learner may change two subjects in grade 11 or Grade 12, if the schools deems it is in the best interest of the learner to change a subject. The school may take such a decision only after consultation with the Head of Department or his/her delegate.

Changing of subjects cont

- ✦ In exceptional cases a learner may change ONE subject in grade 12, Provided it is done before 31 January of the Grade 12 year.
- ✦ Approval for changing a subject in Grade 12 must be obtained from the Head of the Assessment body, provided the following are furnished:
 - ✦ A letter of motivation from the learners parent or guardian
 - ✦ A letter from the principal, supporting or providing reason for not supporting the change; and
 - ✦ A letter from the subject teacher, outlining the programme to be followed to assist the learner in covering those aspects of the curriculum statements for the previous grade that were covered

Changing of subjects cont

- ✦ **THE CLOSING DATE FOR CHANGING A SUBJECT OR SUBJECTS IN GRADE 10 AND 11 MUST BE DETERMINED BY THE HEAD OF THE ASSESSMENT BODY, BASED ON THE IMPACT OF THE CHANGE ON THE INTERNALL ASSESSMENT PROGRAMME.**

CONCESSIONS

- ✦ The following concessions in respect of languages may be applied to candidates who experience barriers related to deafness, aphasia and dyslexia:
- ✦ Deaf, aphasic or dyslectic candidates may offer only one official language at First Additional Level, if-
- ✦ Another language from Group B, as listed in the NSC, is offered in the place of the official language that is not being offered and
- ✦ Such deaf candidates complies with the promotion requirements as contemplated in paragraph 16(1) of the policy document NSC. refer to page 19.

CONCESSIONS cont

- ✦ Candidates suffering from a mathematical disorder, such as dyscalculia, may be exempt from offering Mathematical Literacy or Mathematics as a subject, if-
- ✦ Another subject from Group B, listed in the policy document NSC in place of Mathematical Literacy or Mathematics.
- ✦ Such a candidate complies with the promotion requirements as contemplated in paragraph 16(1) of the policy document NSC. refer to page 34.

CONCESSIONS cont

- ✦ All applications for concessions must be directed to the Head of the assessment body when the learner enters Grade 10, or immediately after the learner has been diagnosed with the learning disorder, as contemplated in regulation 16(1)(a) and (b).
- ✦ All applications referred to above must be accompanied by an evaluation conducted by structures responsible for learners with special education needs, as well as by external, professionally registered experts in the relevant fields.

CONCESSIONS cont

✦ IMMIGRANTS

- ✦ May offer only one official language on at least First Additional language level and obtain a rating of 30%, provided a subject from group B is offered in lieu of the one official language or may offer his or her official language recognised by the DOE.

Conduct of NSC beyond the Borders of RSA

- ✦ The following candidates will be considered for the NSC examination conducted outside the borders of SA.
- ✦ 1. candidates abroad who are citizens of the RSA and registered for the NSC examination and who have fully complied with the internal assessment requirements, as well as the Practical assessment Tasks for the applicable subjects
- ✦ Children of Diplomats or staff of an embassy or consulate and
- ✦ Candidates who represent the country or Province in a recognised and registered form of sport or a cultural event

Conduct of NSC beyond the Borders of RSA cont

- ✦ Assessment bodies will only consider applications if-
- ✦ a candidate has registered for the NSC examination
- ✦ a motivation, in writing, requesting permission to be examined at an approved venue outside SA is provided.
- ✦ Examination centres outside the borders of RSA will be established at SA diplomatic missions, or at alternative centres approved by the relevant assessment body

Conduct of NSC beyond the Borders of RSA cont

- ✦ Candidates will be responsible for all expenses, including
- ✦ Packaging and postage
- ✦ The fee of the invigilator
- ✦ Renting of the venue if applicable and
- ✦ Any other incidental costs
- ✦ Adherence to the SA standard time requirements

NSC REQUIREMENTS FOR A PASS

- ✦ Achieve 40% or more in 3 subjects – One official Language at Home Language Level
- ✦ Achieve 30% or more in 3 Subjects
- ✦ Proof of SBA in the FAILED 7th Subject
- ✦ Condonation of 2% will be applied to 1 subject for a 30% or 40% pass, provided that it leads to a NSC pass.
- ✦ A candidate can FAIL an Additional Language and still obtain a NSC qualification.

NSC REQUIREMENTS FOR A PASS cont

- ✦ **Proviso**
- ✦ **Home Language**
- ✦ **Home or First Additional Language**
- ✦ **Mathematics or Mathematics Literacy**
- ✦ **Life Orientation**
- ✦ **3 Subjects selected from Group C**
- ✦ **From Group B 2 Languages can be taken provided the learner offers 4 Languages in the 7 Subject package.**

NSC REQUIREMENTS FOR A PASS cont

- ✦ Pass mark for A Level subjects is 40% or more
- ✦ Pass mark for Unisa Music is 50% or more
SBA is compulsory
- ✦ Pass mark for Trinity College and Royal School for Music Grade 6 and 7 is 65% or more
- ✦ A candidate may not offer both Computer Application Technology and Information Technology even as an additional subject

NSC REQUIREMENTS FOR A PASS cont

- ✦ A candidate may not offer both Consumer Studies and Hospitality Studies even as an additional subject.

NSC SPECIAL NEEDS CANDIDATES

- ✦ Obtain 30% or more pass in Official Language at Home or First Additional level
- ✦ Minimum of 30% or more in 4 other subjects
- ✦ In terms of the Higher Education Regulations these candidates are not catered for therefore they can only qualify for a NSC.
- ✦ These candidates can make representation to HESA for enrolment to Universities.

HIGHER CERTIFICATE BASED NSC

- ✦ Seven recognized NSC subjects offered
- ✦ Achieve 40% or more in 3 subjects – One official Language at Home Language Level excluding Mathematics Paper 3
- ✦ Achieve 30% or more in 3 Subjects
- ✦ Proof of SBA in the FAILED 7th Subject
- ✦

HIGHER CERTIFICATE BASED

NSC cont

- ✦ Condonation of 2% will be applied to 1 subject for a 30% or 40% pass, provided that it leads to a NSC pass.
- ✦ A candidate can FAIL an Additional Language and still obtain a NSC qualification.
- ✦ The learner must obtain a minimum of 30% or more in the language of learning and teaching of the Higher Education Institution English or Afrikaans at First Additional Level if not taken as a Home Language.

HIGHER CERTIFICATE BASED

NSC cont

- ✦ The institution may request specific subjects depending on the programme being entered for e.g. Agricultural Design may require a specific % for Design 60% or more for example.

DIPLOMA BASED NSC

- ✦ Achieve 40% or more in 4 subjects (20-credit subjects) – One official Language at Home Language Level excluding Life Orientation and Mathematics Paper 3
- ✦ Achieve 30% or more in 2 Subjects (20 subject credits) including Higher Education language of teaching and learning at First Additional Level (English or Afrikaans) if not the Home Language

DIPLLOMA BASED NSC cont

- ✦ **Proof of SBA in the FAILED 7th Subject**
- ✦ **Condonation of 2% will be applied to 1 subject for a 30% or 40% pass, provided that it leads to a NSC pass.**
- ✦ **A candidate can FAIL an Additional Language and still obtain a NSC qualification.**

DIPLOMA BASED NSC cont

- ✦ Institutional and programme needs may require appropriate combinations of recognized National Senior Certificate subjects and levels of achievement. EG A Diploma in Datametrics might require a pass at a prescribed level in Mathematics or Information Technology.

BACHELORS DEGREE ADMISSION

- ✦ **Achieve 40% or more in 3 subjects – One official Language at Home Language Level**
- ✦ **Achieve 30% or more in 3 Subjects**
- ✦ **Proof of SBA in the FAILED 7th Subject**
- ✦ **Condonation of 2% will be applied to 1 subject for a 30% or 40% pass, provided that it leads to a NSC pass.**

BACHELORS DEGREE

ADMISSION cont

- ✦ A candidate can FAIL an Additional Language and still obtain a NSC qualification.
- ✦ Higher Education language of teaching and learning at First Additional Level (English or Afrikaans) if not the Home Language
- ✦ Four of the subjects (20 – credits) must have a rating of 4 or 50% or more chosen from the following NSC subjects:

BACHELORS DEGREE ADMISSION cont

- ✦ ACCOUNTING
- ✦ AGRICULTURAL SCIENCES
- ✦ BUSINESS STUDIES
- ✦ DRAMATIC ARTS
- ✦ ECONOMICS
- ✦ ENGINEERING GRAPHICS AND DESIGN
- ✦ GEOGRAPHY
- ✦ HISTORY
- ✦ CONSUMER STUDIES

BACHELORS DEGREE ADMISSION cont

- ✦ **INFORMATION TECHNOLOGY**
- ✦ **LANGUAGES (ONE LANGUAGE OF LEARNING AND TEACHING AT A HIGHER EDUCATION INSTITUTION AND TWO OTHER RECOGNISED LANGUAGE SUBJECTS)**
- ✦ **LIFE SCIENCES**
- ✦ **MATHEMATICS**
- ✦ **MATHEMATICS LITERACY**
- ✦ **MUSIC**

BACHELORS DEGREE ADMISSION cont

- ✦ **PHYSICAL SCIENCE**

- ✦ **RELIGION STUDIES**

- ✦ **VISUAL ARTS**



- ✦ Institutional and programme needs may require appropriate combinations of recognized National Senior Certificate subjects and levels of achievement. EG A Bachelor's Degree in Physical Science might require a pass at a prescribed level in Mathematics and Physical Science

Senior Certificate Examination Report 550

- ✦ This qualification is being phased out and it is anticipated that the last examination will be in 2011. However the National Minister could review this date.
- ✦ At present this qualification is only offered to part time learners who have attempted this qualification previously and have outstanding subjects to complete this qualification.
- ✦ The National Department of Education has restricted the selection of subjects for this Examination. Refer to Circular No. E16 of 2009

Senior Certificate Examination Report 550 cont

- ✦ The closing date for entries is the 30 September 2009 for the May/June 2010 examination. However an extension has been granted to 31 January 2010.
- ✦ This examination will present many challenges due to the revised school terms to cater for the Soccer World Cup. Planning for this examination is very critical.



Registration Report 550

- ✦ Learners must register at institutions that are registered as part time examination centres before the due date.
- ✦ Districts to put in mechanisms to control entries and verify that these candidates have written the examination previously and that they are just fulfilling outstanding requirements.
- ✦ Learners at this stage should be entering for less than six subjects.
- ✦ Candidates can enter for matriculation endorsement in accordance with the requirements as stipulated in Government gazette Vol 426, No. 21805 of 1 December 2002 as amended.

Registration Report 550

- ✦ An unsuccessful full time candidate who passed at 40% or better in a minimum of three recognised subjects at a sitting is deemed to have sat as a part time candidate for this purpose. I.e a part time candidate can enter for endorsement at two sittings as long as all the requirements for matriculation endorsements are completed.

Registration Report 550

- ✦ The accurate capture of the registration details of the candidate is fundamental to the processing of the candidate's final results and therefore assessment bodies must ensure that candidate's information is accurately captured. The information furnished on the entry form must be processed and sent to assessment centres for checking prior to the assessment date. At this stage only corrections should be made.
- ✦ Transfer of learners from one Province to another must be mutually agreed upon by the assessment bodies. If no mutual agreement is reached the matter must be referred to the Minister for intervention.

Registration Report 550

- ✦ In respect of unregistered learners who present themselves for an examination the following will apply:
- ✦ Learners must be informed well in advance that unregistered candidates will not be assessed internally or permitted to undertake the final examination.
- ✦ In cases where the non registration of candidates can be attributed to an error or omission by the Head of the Institution or any other official, the candidate must be allowed to undertake the examination and thereafter the case must be handled as a technical irregularity. The officials concerned must submit detailed reports regarding the non registration of the learner.

Change of grade and subjects

- ✦ No candidate is permitted to change a subject or grade on which he or she will offer subjects after the due date for the submission of entries 30 September. Should a candidate change subjects or grades after the final submission date such a change will constitute an irregularity and will therefore be dealt with as an irregularity.

Senior Certificate

- ✦ A Senior Certificate shall be issued to a candidate who complies with the following promotion requirements:
- ✦ Passed at least five instructional offerings.
- ✦ Obtain at least 40% in the instructional offering on the Higher Grade with the exception of:
 - ✦ (i) the language of learning and teaching or approved language, second language higher grade in which at least 33.3% must be obtained.
- ✦ Obtain at least 33.3% in all instructional offerings on the standard grade.

Senior Certificate

- ✦ Obtain AT LEAST 33.3% IN Functional Mathematics and in Functional Physical Science.
- ✦ Obtain at least 50% in the Unisa Practical Music Examination.
- ✦ Obtain at least 65% in the Associated Board of Royal School of Music Practical Music Examination
- ✦ Obtain at least 65% in the Trinity College of London Practical Music Examination
- ✦ Obtain at least 33.3% in each, or at least five instructional offerings excluding Advanced Mathematics
- ✦ The five instructional offerings passed must include the two languages. One language of learning and teaching, and one approved language.

Senior Certificate

- ✦ One of the languages must be on First language, and the other on first or second language level.
- ✦ The higher grade language is a mark that is out of 400marks excluding the language of learning and teaching or approved language, Second language Higher Grade which counts 300 marks.
- ✦ All standard grade subjects counts 300 marks.
- ✦ Obtain a minimum aggregate mark of 720, provided that, in the calculation of the aggregate:
- ✦ The mark obtained in the two languages, namely the language of learning and teaching and another approved language shall be included in the aggregate

Senior Certificate

- ✦ In the case of candidates presenting seven or more subjects the marks obtained in the six instructional offerings in which the candidate obtained the highest marks shall be included in the aggregate and
- ✦ The original mark, which were obtained in an instructional offering, on the level on which that instructional offering was offered ,are included
- ✦ Obtain an aggregate between 1260 and 1679 for a pass with merit and an aggregate of 1680 or more for a pass with distinction. The criteria should apply irrespective of the number of higher or standard grade subjects and whether the certificate was achieved with endorsement or not.

Conversion

- ✦ If a learner obtains not less than 33.3% but less than 40% in the language of learning and teaching or approved language, first language higher grade, he or she shall be deemed to have passed with 40% in that language Second language higher grade. If a candidate obtains not less than 25% but less than 33.3% in the language then this is deemed to be a pass on the standard grade with 33.3%.
- ✦ If a learner obtains not less than 33.3% on the higher grade but less than 40% on the higher grade then that learner is deemed to have passed with 40% on the standard grade.
- ✦ If a learner obtains not less than 25% on the higher grade but less than 33.3% on the standard grade then that learner is deemed to have passed with 40% on the lower grade.

Condonation

- ✦ The following condonations of either a candidates' aggregate or his or her results may be applied in not more than one instructional offering:
- ✦ If a candidate obtains less than 40% in an instructional offering on the higher grade, his or her result may be condoned by a maximum of 2% to a pass of 40% in that instructional offering on the higher grade.
- ✦ If a candidate obtains less than 33.3% in the language of learning and teaching second language higher grade his or her results may be condoned by a maximum of 2% to a pass mark of 33.3% in that language second language higher grade.
- ✦ If a candidate obtains less than 33.3% in an instructional offering on the standard or lower grade respectively, his or her results may be condoned by a maximum of 2% to a pass mark of 33.3% in that instructional offering on that specific grade

Condonation

- ✦ The candidate's result for an instructional offering may be condoned by a maximum of 2% if he or she would thereby obtain 80% in that instructional offering
- ✦ The aggregate may be condoned by a maximum of 10 marks to obtain the required minimum aggregate total of 720 marks.

ABET EXAMINATIONS

- ✦ The ABET examinations is regulated by the Adult Basic Education and Training Act. Act No. 52 of 2000
- ✦ The Abet level 4 Examination is equivalent to the GEC GRADE 9 examination
- ✦ The registration policies and procedures are the same as the Senior Certificate examination.
- ✦ The learner must complete Abet level 3 before the learner enters for Abet level 4.
- ✦ The learner must submit their identity document with their registration form.
- ✦ The examinations are conducted in May/June and October

ABET EXAMINATIONS

- ✦ The learner can register for as many learning areas as the learner wishes as long as the learner is ready to take the examination.
- ✦ The examination consists of a continuous assessment mark as well as a written mark.
- ✦ The written papers are set by the Department of National Education.
- ✦ The Cass mark of the learner remains on the system until the learner writes and passes the learning area.

Abet Qualification cont

- ✦ **Mathematical Literacy, Mathematics and Mathematical Sciences (MLMS4)**
16 Credits
- ✦ **CORE:**
- ✦ **Natural Sciences**
16 Credits
- ✦ **Technology**
16 Credits
- ✦ **Human and Social Sciences**
16 Credits

Abet Qualification cont

✦ CORE:

- ✦ Natural Sciences 16 Credits
- ✦ Technology 16 Credits
- ✦ Human and Social Sc 16 Credits
- ✦ Econ and Manage Sc 16 Credits

Abet Qualification cont

- ✦ Arts and Culture 16 Credits
- ✦ Life Orientation 16 Credits
- ✦ Mathematics and Mathematical Sciences (MMSC4) 16 Credits
- ✦ Additional Language (one language only) 16 Credits

Abet Qualification cont

- ✦ **ELECTIVES:**
- ✦ **Travel and Tourism**
10 Credits
- ✦ **Small, Medium and Micro Enterprises (SMME)**
10 Credits
- ✦ **Applied Agriculture and Agricultural Technology**
10 Credits
- ✦ **Environmental Management (Not yet offered)**
10 Credits
- ✦ **Food and Fibre processing (Not yet offered)**
10 Credits
- ✦ **Ancillary Health Care**
10 Credits

Abet Qualification cont

- ✦ **NOTE!**
- ✦ A learner must achieve at least 120 credits, and be found competent in at least 8 LA's, of which a Language and Mathematical Literacy are **COMPULSORY** (36 Credits)
- ✦ The weighting of CASS and External Assessment is:
- ✦ **CASS: 50% EXTERNAL ASSESSMENT: 50%**

- ✦ **Option 1: - 4 Core LA's + 2 Electives**
- ✦ **Option 2: - 5 Core LA's + 1 Elective**
- ✦ **Option 3: - 6 Core LA's + 0 Elective**

Abet Qualification cont

- ✦ Credits 20 - Single Language (LLC)
- ✦ Credits 16 - Maths + Maths Literacy + Core
- ✦ Credits 10 - Electives
- ✦ Pass Indicator 31: Full Abet pass Certificate in 4 Core LA's and 2 Elective LA's
- ✦ Pass Indicator 32: Full Abet pass Certificate in 5 Core LA's and 1 Elective LA.
- ✦ Pass Indicator 33: Full Abet pass Certificate in 6 Core LA's and 0 Elective LA
- ✦ Pass Indicator 35: Incomplete
- ✦ Pass Indicator 36: Option 1 – Combined

Abet Qualification cont

- ✦ Pass Indicator 37: Option 2 – Combined
- ✦ Pass Indicator 38: Option 3 – Combined
- ✦ Pass Indicator 39: Incomplete - Combined
- ✦ (Note: The 3 in front of the 1, 2, 3 ect. is to indicate that it is Abet)

Abet Qualification cont

✦ DOCUMENTS

- ✦ 01 – Statement of Symbols
- ✦ 02 – Dupl Statement of Symbols
- ✦ 81 – Subject Certificate
- ✦ 82 – Dupl Subject Certificate
- ✦ 91 – Full Certificate
- ✦ 92 – Dupl Certificate

END OF PRESENTATION

THANK YOU FOR YOUR ATTENTION
AND PARTICIPATION

Thanks

